

ENROLMENT FORM

Education Support - Fee for Service Student

Enrolment fee: <input type="checkbox"/> New enrolments \$85.00 <input type="checkbox"/> Existing Students \$50.00		
<input type="checkbox"/> 30613QLD CERTIFICATE III <input type="checkbox"/> CLASS <input type="checkbox"/> Day <input type="checkbox"/> Evening <i>See payment options below</i> <input type="checkbox"/> EXTERNAL \$135 per unit <input type="checkbox"/> RPL \$90 per units	<input type="checkbox"/> 30634QLD CERTIFICATE IV <input type="checkbox"/> EXTERNAL \$145 per unit <input type="checkbox"/> RPL \$90 per unit <i>NB. Class option may be delivered contingent on demand</i>	<input type="checkbox"/> 30635QLD DIPLOMA <input type="checkbox"/> EXTERNAL \$155 per unit <input type="checkbox"/> RPL \$90 per unit <i>NB. Class option may be delivered contingent on demand</i>

Prices subject to change

Student details

Name: _____ Date of Birth: ___ / ___ / ___

Address: _____ Post Code: _____

Phone: (___) _____ Mobile: (___) _____ FAX: _____

Email: _____

School Details (if applicable)

School Name: _____ Phone: (___) _____

Address: _____ Working: Y / N Volunteer Y / N

Other Details

Have you completed any previous accredited Studies? Y / N If yes please attach copies of your transcripts

Are you still attending school? Y / N What is your highest completed school level? _____ Completion date: _____

Do you have any medical conditions the College should know about? Y / N If yes, please describe: _____

Do have a current Suitability Card (Blue Card) Y / N (A current Blue Card is a requirement for Vocational Placement)

Next of Kin Details

Name: _____ Relationship _____

Address: _____ Post Code: _____

Phone: () _____ Mobile _____ Other () _____

How did you find out about AATS?

Courier Mail Local Paper Internet Yellow Pages Word of Mouth (Whom) Other

Payment Options (Certificate III Class only) \$2,500

Upfront 1 \$2,400 \$100 discount	Payment plan 2 \$500 deposit \$205 X 10 weeks	Payment plan 3 \$500 deposit \$110 X 20 weeks	Payment plan 4 \$500 deposit \$80 X 30 weeks
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I understand all assessment records and results are available on request. I acknowledge I need to complete a consent form for any information to be disclosed. I understand information about my enrolment, studies and/or progress will be provided, if requested, to the relevant Government Department to meet any relevant Act, Regulation and/or Audit (eg to Centrelink for Austudy). Permission for this disclosure is contained in the agreement.



CONDITIONS OF ENROLMENT:

In consideration of AATS's accepting my application for enrolment as a student and providing tuition to me, I agree that I will not hold it, and/or its employees, and/or agents liable for and will not make any claim against them for any loss, damage, death or injury which I may suffer or cause as a result of or in connection with or during the period of:

- * my attendance at any premises owned, operated or controlled by AATS's and/or,
- * my attendance at any activity of which AATS's has any knowledge (whether sporting, cultural, social, educational, recreational or otherwise) organized by or on behalf of or with the assistance of AATS's or any activity of which AATS's, and /or in any way whatsoever my association with AATS's.

On behalf of myself, executives, administrators and assigns, I hereby release AATS's and/or its employees, and/or its agents from loss, damage, death or injury and from any actions, claims and demands which, if I have not entered into this Agreement, I might otherwise have been entitled to take or make in respect of any such loss, damage, death or injury and I hereby indemnify AATS's, and/or its employees, and /or agents against any such liability. I agree that this Agreement shall be governed in all respects by and interpreted with the laws of the State of Queensland in the Commonwealth of Australia.

REFUND POLICY

Class option

The enrolment fee is non-refundable except in the event that the College is unable to run a course for which a student has enrolled. In such a case it is fully refundable

If a student cancels their course more than four weeks prior to the proposed course commencement date a refund (excluding enrolment fee) will be given.

No refund is given after a student has commenced a course and all outstanding amounts must be paid.

At the discretion of the Principal – students may defer or transfer course fees between courses.

RPL/RCC

RPL/RCC assessment costs are borne by students and are non-refundable.

External

The enrolment fee is non-refundable

No refund for any units purchased and/or issued

REFUND APPLICATION

At the discretion of the Principal – a student MAY receive a refund less a \$200 cancellation fee

To apply for a refund, apply in writing to AATS you will be informed of the result of the refund application within 10 days of applying.

ALL qualifications will be withheld until account is finalised.

In the event that a student does not pay the account the student will be charged an extra 20% of the total invoice from the debt-collecting agency (Marshall Freeman).

Results of refund applications will be fair and equitable

If a student is unhappy with the decision relating to their refund application, the student has the option to take action through external agencies. Contact the College for information regarding your right to seek external remedies.

AATS reserves the right to vary fees without prior notice.

PROMOTIONS

I understand that photographs may be taken throughout the duration of my studies, and that these photographs may be used for promotional purposes. It is my responsibility to notify AATS if I do not want my photograph published.

DECLARATION

I certify that I have read this form thoroughly and agree to the conditions stated herein. I certify that I have read the Conditions of Enrolment and the student information handbook, which incorporates the code of practice, client services policies and the code of behavior thoroughly and agree to the conditions stated

If accepted as a course participant, I agree to abide by the rules and regulations of AATS.

I understand that enrolment is accepted under the condition that my tuition and other fees are paid on or before the due date.

All information provided by me is correct and complete, at date of enrolment.

Signature: _____ Date of application / /

Signed (Parent/Guardian) _____ Please Print Name; _____
If under the age of 18 years

Witness: _____ Please Print Name: _____

OFFICE USE ONLY

Course Commencement Date / /	Enrolment Fee Paid \$	Class Payment Option \$	Unit \$
Trainer's Name	Receipt number:		
Office use only Date completed	Qualification Issued	Date of Issue	